

**Minutes of ElectricAid Committee Meeting held on 27th July, 2021  
via Conference Call**

**Attendees:**

Judith Doherty    Anthony LeCourriard    Shane McDonnell    Tony Merriman  
 Joe Lawlor    John Kelly    Pauline Holland    James Foley    Bernie O'Connor  
 Gillian O'Regan    Zoë Murphy    Sanjena Bhutani  
 Fergal Fitzgerald    Oonagh Dalton    Peter Kelly

Apologies: Gerry Mooney    Éadaoin Smith    Mary Kavanagh    Niamh Delaney

Item	Description	Action by
<b>Address by ElectricAid Chairperson</b>	<p>Judith Doherty opened her first ElectricAid meeting as Chairperson by welcoming the new members to the committee and thanking the outgoing members Finola O'Donnell, Eduardo Galeazzo Hilary Boyse for their excellent contributions and the dedicated work over two terms from Éadaoin Smith as outgoing Chairperson.</p> <p>In particular, she outlined the success of the recent AGM and the attendance and contribution of the ESB Chief Executive, Mr. Pat O'Doherty. She commended the efforts at the AGM by Aisling Delaney and Joe Lawlor and by the graphics designer Paul O'Loughlin.</p> <p>Judith Doherty then detailed the four ElectricAid sub-committees and their membership as follows:  <b>Evaluation Committee:</b> Pauline Holland (Chair), Tony Merriman, Judith Doherty, Sanjena Bhutani, Gillian O'Regan, Paul Cox and Éadaoin Smith.  <b>Finance Committee:</b> Shane McDonnell (Chair), Joe Lawlor and John Kelly.  <b>Membership Committee:</b> Zoe Murphy (Chair), Niamh Delaney, Anthony LeCourriard, Bernie O'Connor and James Foley.  <b>Governance Committee:</b> Peter Kelly (Chair), Gerry Mooney and Mary Kavanagh.</p> <p>Judith Doherty further outlined the conversations which have taken place with six partner organisations – GOAL, Concern, CBM, SeeBeyondBorders, Education Plus Nicaragua and TLM – to assess how ElectricAid best impacts their operations.</p>	
<b>Conflicts of Interest</b>	No conflicts of interest were reported.	
<b>Minutes of Previous Meeting and Matters Arising</b>	The minutes of the previous meeting were proposed by John Kelly and seconded by Pauline Holland.	
<b>ElectricAid Office Update</b>	<p>Fergal Fitzgerald reported on the Key Performance Indicators for the year to date.</p> <p>There have been 66 fundings (3 in Ireland and 63 worldwide) with total grants amounting to €701,773. The split of the 63 projects by continent is Africa (50), Asia (9), South America (3) and Oceania (1).</p> <p>These grants fit the United Nations Sustainable Development Goals (UN SDGs) as follows:            Goal 1 (No Poverty): 2            Goal 2 (Zero Hunger): 12            Goal 3 (Good Health &amp; Wellbeing): 17            Goal 4 (Quality Education): 15            Goal 5 (Gender Equality): 4            Goal 6 (Clean Water &amp; Sanitation): 12</p>	

	<p>Goal 8 (Decent Work &amp; Economic Growth): 3</p> <p>Outstanding Reports: there are 21 project completion reports outstanding at present which require follow-up.</p> <p>The ESB Sligo Walk took place virtually this year and raised €820 for ElectricAid. The ESB Athletic Club held a virtual 5k challenge which raised €12,000 for ElectricAid.</p>																			
<p><b>Finance Group Report</b></p>	<p>Shane McDonnell reported on the June management accounts.</p> <p>ElectricAid income for the current year is forecast at €1,036,073 while expenditure is forecast at €1,065,353.</p> <p>Tax rebate of €132,000 has been received from Revenue.</p> <p>The ESB matching funds of €275,000 is expected shortly.</p> <p>A review of the banking on-line roles will take place in September and an update will be provided for the next ElectricAid meeting.</p> <p>The finance report was proposed by James Foley and seconded by Peter Kelly.</p>																			
<p><b>Evaluation Committee Report</b></p>	<p>The ElectricAid Evaluation Committee met on Tuesday 13<sup>th</sup> of July.</p> <p><b>Attendees:</b> Pauline Holland (Chair) Gillian O'Regan Judith Doherty Eadaoin Smith Paul Cox Oonagh Dalton Fergal FitzGerald</p> <p><b>Apologies:</b> Tony Merriman Sanjena Bhutani</p> <p>No conflicts of interest were declared.</p> <p>Evalco assessed 37 applications seeking a combined total of €381,866.48 in funding. Treasurer guidance of €175,000 was advised. The Committee recommends 19 applications for funding totalling €174,518 Funding reached 12 different countries and geographic spread remains focused on African countries with 12 projects funded and 3 projects in Asia, 3 in Ireland and 1 in the Solomon Islands.</p> <p>10 projects were funded in full, 9 in part.</p> <p>17 projects were rejected and 1 deferred.</p> <table border="1" data-bbox="396 1671 937 1959"> <thead> <tr> <th>Row Labels</th> <th>Projects per Country</th> <th>Recommended</th> </tr> </thead> <tbody> <tr> <td>Cambodia</td> <td>1</td> <td>€9,898</td> </tr> <tr> <td>Ethiopia</td> <td>2</td> <td>€17,164</td> </tr> <tr> <td>India</td> <td>2</td> <td>€11,374</td> </tr> <tr> <td>Ireland</td> <td>3</td> <td>€19,565</td> </tr> <tr> <td>Kenya</td> <td>3</td> <td>€23,541</td> </tr> </tbody> </table>	Row Labels	Projects per Country	Recommended	Cambodia	1	€9,898	Ethiopia	2	€17,164	India	2	€11,374	Ireland	3	€19,565	Kenya	3	€23,541	
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	<p>There was a lengthy discussion on two of the applications which will require follow-up.</p> <p>These projects were proposed by Joe Lawlor and seconded by Zoe Murphy.</p>																																											
<b>Governance Group Report</b>	<p>The Governance Group had met on 19<sup>th</sup> July with Gerry Mooney, Mary Kavanagh, Fergal Fitzgerald and Peter Kelly in attendance.</p> <p>Letters of appointment have been drafted for the positions of Chairperson, Vice-Chairperson, Honorary Secretary, Honorary Treasurer, Committee Member and Trustee which will outline their duties while on the committee of ElectricAid. These letters will issue shortly.</p> <p>A complaints procedure has been introduced on the ElectricAid website whereby issues can be raised. Such issues/complaints will be forwarded to both the Chairperson and Honorary Secretary for follow-up.</p>																																											
<b>Membership Group Report</b>	<p>Zoe Murphy reported on behalf of the Membership Group:</p> <p>Current membership numbers show that staff numbers are down by 57, while pensioner numbers are up by 7.</p> <p>ElectricAid Website: greater use will be made of projects reports and partners will be asked to provide project videos and photos which can be used on the ElectricAid website and ESB internal communications.</p>																																											

	<p>Initial discussions have been held in relation to the use of Revolut for one-off contributions and will be discussed with the Finance Group for items of concern in relation to governance and financial control.</p> <p>All communications leads identified from across ESB and Eirgrid are to confirm suitable webinar dates for their areas. Customer Solutions webinar will commence first with Zoë Murphy to present Electric Aid with Executive Director Marguerite Sayers.</p>	
<b>AOB</b>	<p>Judith Doherty outlined that ElectricAid would plan on delivering a webinar presentation to the ESB Board later in the year when the new Chief Executive, Paddy Hayes, has taken up his role.</p> <p>It was proposed that one committee position is reserved for a member of EirGrid, thus leaving nine positions for ESB members. This will require a change to the ElectricAid constitution prior to the next AGM.</p> <p>Fergal Fitzgerald and Oonagh Dalton will be meeting with ActionAid within the next week.</p>	

**Meeting Schedule/Deadlines/Committee Meetings for 2021/2022**

<b>Application Deadline</b>	<b>EvalCo</b>	<b>Executive Committee</b>	<b>Other Meetings</b>
<b>25-08-2021</b>	<b>14-09-2021</b>	<b>28-09-2021</b>	
<b>20-10-2021</b>	<b>16-11-2021</b>	<b>30-11-2021</b>	
<b>15-12-2021</b>	<b>11-01-2022</b>	<b>25-01-2022</b>	
<b>16-02-2022</b>	<b>15-03-2022</b>	<b>29-03-2022</b>	
<b>20-04-2022</b>	<b>10-05-2022</b>	<b>24-05-2022</b>	